



॥ सा विद्या या विमुक्तये ॥
Modern Education Society's

Swargiya Chintamani Kondopant Gulavani Educational Campus

College of Education (B. Ed. & M. Ed.)

Recognition by N.C.T.E.(Bhopal) and Affiliated to Shivaji University, Kolhapur.

Adhyapak Vidyalaya (D.E.I.Ed.)

Recognition by N.C.T.E.(Bhopal) and Affiliated to S.C.E.R.T., Pune
(D.E.I.Ed. College Code No. 4314)



Ref No.

Date :

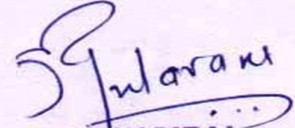
**Statutory Declaration under Section 4(1)(b) of Right to information (RTI)
Act-2005**

Particulars of Organization, Functions and duties [(Section 4(1)(b)(i)]

1. Name of Society - Modern Education Society's.
2. Name of the Institution - College of Education, Vita
3. Address - Prasad Chitra Mandir Road,
Vita, Tal. Khanapur, Dist. Sangli
Maharashtra, Pin - 415311
4. Phone No. - 02347-272733
5. Website - www.mesvita.org
6. Email - mesbedvita@gmail.com
mesbedvita@rediffmail.com

Our college is affiliated to Shivaji University, Kolhapur since 9th Sep. 1990.
The college functions in accordance with Maharashtra Public Universities act 2016
and Statute and ordinance of the Shivaji University, Kolhapur.




PRINCIPAL,
Modern Education Society's
College of Education, VITA,
Dist. Sangli, 415 311



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RIGHTS TO INFORMATION ACT 2005

Modern Education Society's.

College of Education, Vita

Prasad Chitra Mandir Road, Vita, Tal. Khanapur, Dist. Sangli Maharashtra, Pin - 415311

Phone No.- 02347-272733

Appellate Authority

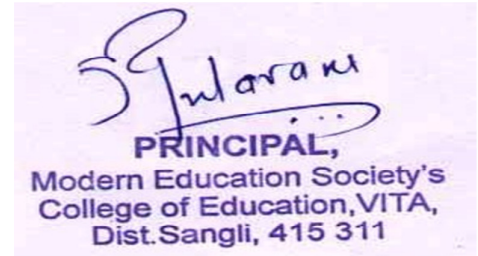
- **Chairman,**
Modern Education Society,
Kolhapur

First Appellate Officer

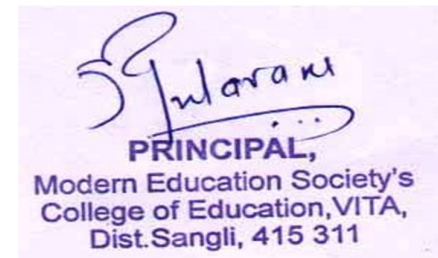
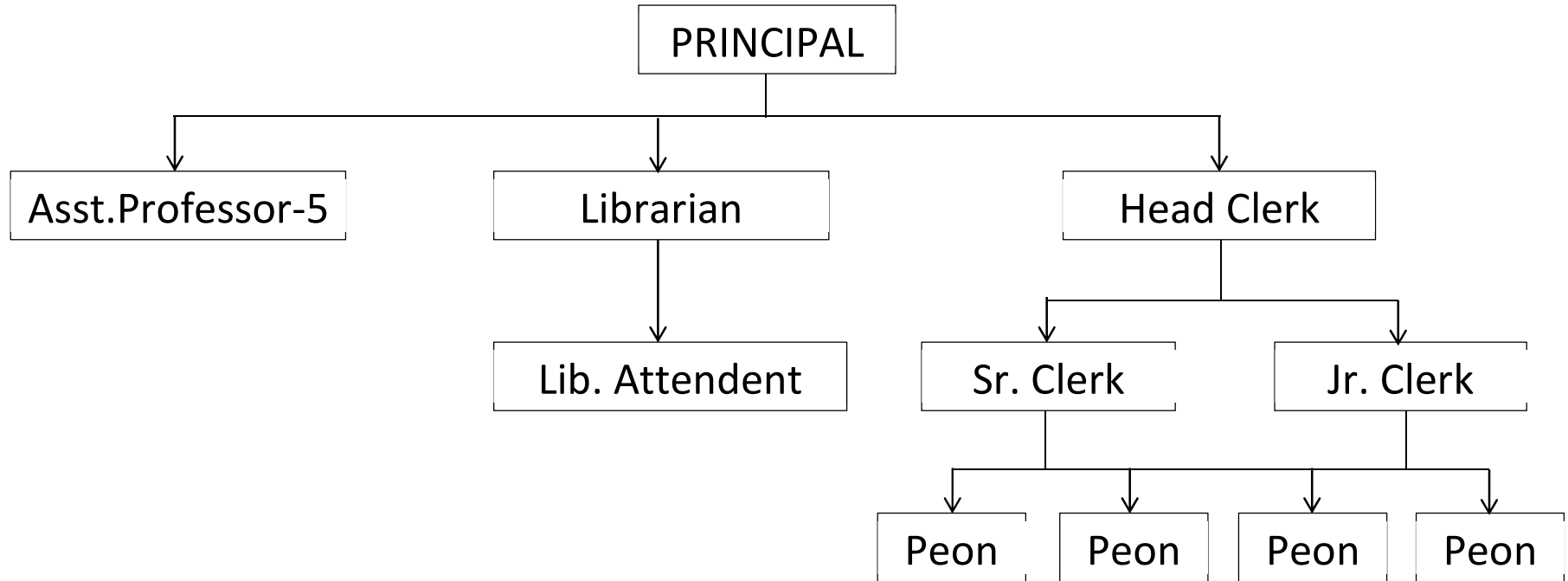
- **Dr. Megha Vishram Gulavani**
Principal,
College of Education, Vita
Dist. Sangli

Assistant Public Information Officer

- **Shri. Prashant K. Kulkarni**
Jr. Clerk
College of Education, Vita
Dist. Sangli



**MODERN EDUCATION SOCIETY'S
COLLEGE OF EDUCATION, VITA, TAL. KHANAPUR, DIST. SANGLI**
नागरीकांची सनद
ORGANIZATION CHART



Modern Education Society's.
College of Education, Vita

Citizen Chart

Sr. No.	Nature of work	Stages of Work	Prescribed time period of service	Name of the appellant officer
1	Admission Section	1. Preparation of Merit List	1. Admission is given as per the Merit list and rule and regulations laid down by CAP, GOM	Prin.Dr.M.V. Gulavani
		2. Issuing of Identity Card	2. Cards are issued after the completion of admission process	
		3. Completion of Eligibility form	3. The process of completion of Eligibility forms after the completion of admission process	
2	Examination Section	1. Collection of Exam forms and fees	Exam forms and depositing exam fees to the University within the prescribed period given by the University	
		2. Sending exam fees to the University		
		3. Distribution of Hall tickets	Hall tickets are distributed within two days after receiving from the University	
		4. Distribution of results	Results (Statement of marks) are distributed within two days after receiving from the University	
3	Certificate section	1. Issuing Transference Certificate	T.C. is transferred after collecting certain fees and prescribed application form as per the demand of the student.	
		2. Issuing Bonafide	Bonafide is issued within two days after collecting certain fees and prescribed application form as per the demand of the student.	
		3. Migration Certificate	As per the demand of the student, a complete proposal regarding migration certificate is prepared for the necessary action as per the guidelines laid down by the Shivaji University	
4	Scholarship/ Freeship Section	1. B.C. Scholarship 2. Freeship	By giving information regarding scholarship and the filled online forms are collected from the students and tgghe	Prin.Dr.M.V. Gulavani

			sanction is taken from the Dept. of Social Welfare (Govt.of Maha.)	
		3. EBC (Rajashree Chhatrapati Shahu Maharaj Shikshan Shulka Yojana)	The Students whose family Annual Income is below 8 Lakhs are informed to fill the online form Maha D.B.T. website at the time of admission and the said forms are forwarded to the State Government within the prescribed time.	
		4. Shivaji University Merit Scholarship	Application are invited from the students within two days after receiving a letter from the Shivaji University open merit scholarship and application forms are submitted to the Shivaji University for further action.	
5	Library	1. Issuing of textbooks and reference books as per the demand of the students.	Books are immediately issued to the students after their demand	Prin.Dr.M.V. Gulavani
6	Sports Section	1. Issuing sports equipment	Sports equipment's are issued to all the student as per their demand mostly it is used Physical Education Practicum.	
7	E-facility section	Providing Computers to the students	The computer Lab is made available to the students as per their requirement	
8	Verification of Eligibility Section	1. For former students	After receiving the e-mail from the Shivaji University, regarding the verification of the documents of concerned newly admitted students, the educational documents are verified and the information is sent to the Shivaji University.	Prin.Dr.M.V. Gulavani
9	Student Personality Development Section	1. Lecturers 2. Seminars 3. Workshops 4. Cultural Programme	All these programmes are organized as per the Annual Academic Calendar.	

